



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
Room 372, Kenneth Hahn Hall of Administration
Los Angeles, CA 90012 – (213) 974-1465

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montano

VICE CHAIRPERSON
Mrs. Helen Stathatos

Mr. Frank S. Bacio
Mr. Vito Cannella
Mr. James Cragin
Mr. John A. Hammargren
Mr. Carl E. Moore
Mr. Michael A. Russell

MINUTES **OF THE REGULAR MEETING** **OF MAY 12, 2004**

CALL TO ORDER

The meeting was called to order by Chairperson Montano at 12:10 p.m.

OPENING CEREMONIES

Chairperson Montano led the pledge of allegiance followed by a moment of silence.

ATTENDANCE - ROLL CALL

Present:

Chairperson Eleanor R. Montano
Vice Chairperson Helen H. Stathatos
Frank Bacio
Vito Cannella
John Hammargren
Carl Moore
Michael Russell

Absence

James Cragin

Others Present

Sgt. Saleeby
Linda Arthur Parra
Tamara Schulman
Paul Byrne
B. Eugene Romig, Executive Office
Sherry Scates, Staff

APPROVAL OF MINUTES OF APRIL 28, 2004

On motion of Commissioner Cannella, seconded by Commissioner Russell and unanimously carried, the minutes of May 5, 2004 were approved as submitted.

CHAIRPERSON'S REPORT

Chairperson Montano thanked everyone for coming and gave a special welcome to Tamara Schulman and Paul Byrne. She also reminded them that the Memorial Birthday Celebration for Sybil Brand was at 1:00 p.m. in room #739.

TREASURER'S REPORT

No Report

CORRESPONDENCE/REPORTS

No Correspondence or reports

FACILITY/GROUP INSPECTION REPORTS

Industry Sheriff's Station

Commissioners Hammargren and Montano visited this facility at 150 N. Hudson Avenue on May 6th. They were escorted by Sgt. Collins, Officer in Charge, Sgt. Cassidy, CA Stone and Deputy Deedrick. The facility was clean and well maintained with an **overall rating of satisfactory**. Areas of concern: the station's access door is flimsy and the door access button is not mounted correctly; no panic button in the main hall; an ice machine is needed. Commissioners recommended that the windows in the booking area be tinted for security reasons. This matter will be reported to the Board of Supervisors.

Zenith Youth Home #2

Commissioner Moore visited this facility at 9812 South 10th Avenue, Inglewood, on May 11th. The Director was Ella Washington and Commissioner Moore was escorted by Theodore Gradford. The facility was clean and well maintained with an **overall rating of satisfactory**. Areas of concern: the linen closet doors need repair; keys should be color coded; first aid kit needs restocking; one smoke detector needs new batteries; two fire extinguishers need recharging.

Hudson Lyndsey Group Home

Commissioners Moore and Russell visited this facility at 3583 Carlin Avenue, Lynwood on May 11th. The Director was Diane Mitchell and they were escorted by Darryl Croomes. The **overall rating was needs improvement**. Areas of concern: there was no first aid kit available; the premises were not free of hazards; prescriptions were not on file; pertinent information was not posted as mandated, such as an emergency/evacuation plan, group home

license, house rules, individual rights; day room fixture needs light bulb; menu needs updating. Commissioners indicated that this matter requires **follow-up**.

Children Are Our Future – Constance House

Commissioners Stathatos and Cannella visited this facility at 12415 Marva Avenue, Granada Hills on May 6th. The Director was Mike Linquata and they were escorted by Marlene and John Karnbach. The facility was clean and well maintained with an **overall rating of excellent** with no areas of concern.

Children Are Our Future – Terry House

Commissioners Stathatos and Cannella visited this facility at 19646 Ballinger Street, Northridge on May 10th. The Director was Mike Linquata and they were escorted by Richard and Lisa Colton. The facility was clean and well maintained with an **overall rating of excellent** with no areas of concern.

Lt. John Saleeby reported the following:

- During a teleconference call with the Department of Justice earlier this morning, the Sheriff's Department submitted their report on mental health issues relating to inmates, which was favorably received.
- The Twin Towers facility will undergo an inspection by the Department of Justice in July.
- In the near future, deputies will vote on the issue of changing to twelve hour shifts for forty four positions in the Twin Towers facility.
- The current inmate population of the Twin Towers facility is 1,868 females, one of which is a juvenile, and 2,118 males.

Lt. Saleeby also reported that this would be his last meeting as the Sheriff's Department liaison to the Commission as he is transferring to the Walnut Sheriff's Station. He introduced his replacement Lt. Linda Arthur-Parra. Commissioner Hammargren asked Lt. Parra to review the Commission's Facility Inspection Report form and report back with any changes her department would like to make. Lt. Parra will also check to see if there is someone from the Sheriff's Department that has the authority to speak on behalf of the whole department. When determined, that individual will be invited to the Commission's next business meeting.

NEW BUSINESS

Commissioner Stathatos requested that Commissioners consider inviting someone in authority at the License Bureau to meet with the Commission to

address possible changes in the process of licensing group homes. Staff was asked to ascertain who that representative might be and report back.

PUBLIC COMMENT

None

**MATTERS NOT ON THE AGENDA (TO BE PRESENTED AND PLACED
ON THE AGENDA OF A FUTURE MEETING)**

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:50 p.m.

Respectfully submitted,

Sherry Scates/Dedie Ward
Staff, Commission Services